



Office of the Human Resource Manager

## National Transit Authority Vacancies Announcement

<b>Hiring Entity</b>	National Transit Authority (NTA)
<b>Location</b>	Across NTA Functional Regions, Liberia
<b>Job Title</b>	<b>Heavy-Duty Mechanic</b>
<b>Posted On</b>	July 22, 2025
<b>Application Deadline</b>	August 2, 2025
<b>Employment</b>	Contract
<b>Salary Type</b>	Negotiable

### Position Summary

**Department:** Operations/Technical

**Reports To:** Technical Manager

The Heavy-Duty Mechanic will maintain and repair the agency's fleet, inspect vehicles, manage mechanical components, and support technical operations across Liberia.

### Key Duties

- Conduct preventive maintenance and repairs
- Assemble components and diagnose faults
- Maintain logs and service records
- Monitor inventory and request parts
- Inspect vehicles and report concerns
- Ensure safety and compliance with Liberian regulations
- Respond to weekend duty and any other assigned tasks

### Qualifications

- High School Diploma or equivalent
- Vocational Certificate in Heavy-Duty Mechanic
- Minimum 5 years of experience
- Solid knowledge of diagnostics and equipment
- Excellent problem-solving and organizational skills

# Application Instructions

Submit the following:

- Application Letter & Updated CV
- Attached all Credentials
- Three professional references (with emails and phone numbers)
- Clearly indicate position title in subject line

**Email to:** [kvarmah@nta.com.lr](mailto:kvarmah@nta.com.lr)/ [magbollah2013@nta.com.lr](mailto:magbollah2013@nta.com.lr) or submit hard copies to: Human Resources Department – NTA Office, Japan Freeway, Gardnersville

**NTA is an Equal Opportunity Employer – Females are encouraged to apply.**

**Submission Deadline is 5:00pm, August 2, 2025. Only short-listed candidates will be contacted.**